Consignment Note

Con note · one per consignment · a copy for consignor, carrier and consignee

TrakkHQ
trakkhq.com

1 Consignment

CON NOTE NO.

PICK-UP DATE

CUSTOMER REF / PO

2 Consignor and consignee

CONSIGNOR (SENDER)

CONSIGNEE (RECEIVER)

PICK-UP ADDRESS

DELIVERY ADDRESS

CONTACT NAME

PHONE

CONTACT NAME

PHONE

3 Carrier

CARRIER

DRIVER

TRUCK REGO

TRAILER REGO

4 Goods

Qty	Description (items, packaging, marks)	Weight (kg)	Dimensions L x W x H / cubic (m³)

TOTAL ITEMS

TOTAL WEIGHT (KG)

TOTAL CUBIC (M³)

Dangerous goods? ☐ No ☐ Yes If yes, follow the ADG Code and carry the DG transport documents with the load.

SPECIAL INSTRUCTIONS (SITE ACCESS, BOOKING TIME, HANDLING, UNLOADING)

5 Pick-up

CONSIGNOR SIGNATURE

DRIVER SIGNATURE

PICK-UP TIME

6 Delivery (proof of delivery)

☐ Received in good condition ☐ Damaged ☐ Short (items missing)

DAMAGE OR SHORTAGE DETAILS

RECEIVER'S NAME (PRINT)

RECEIVER'S SIGNATURE

DELIVERY DATE

DELIVERY TIME

DRIVER SIGNATURE

Skip the paper. TrakkHQ drivers take POD photos and signatures on their phone.
Start a free trial at trakkhq.com

Note damage or shortages before signing.
Dangerous goods: follow the ADG Code.